

C O N F I D E N T I A L

10 November 1981

MEMORANDUM FOR: Building Planning Office

25X1
ATTENTION :

[Redacted]

FROM : Chief, Manpower & Support Branch,
CMS/DDO

SUBJECT : Scheduled Work Hours for Headquarters
DO Directorate Employees

The attached work schedules have been compiled for Operations Directorate employees who currently work at the Headquarters Building or will do so when space is available. Statistics for full-time and part-time employees have been separated per your request and listed by the various work schedules.

If you have any questions regarding this information, please contact

[Redacted]

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Attachments

[Redacted]

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FULL-TIME EMPLOYEES

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SCHEDULED WORK HOURS	NUMBER OF EMPLOYEE		
	1 DAY PER WEEK	2 DAYS PER WEEK	3 DAYS PER WEEK
0800 - 1600			
0830 - 1700			
0900 - 1730			
(VARIATIONS)			
0600 - 1400			
0600 - 1430			
0600 - 1630			
0630 - 1500	1		
0630 - 1700			
0700 - 1530			
0700 - 1700			
0700 - 1730			
0700 - 1800			
0730 - 1530			
0730 - 1600			
0730 - 1700			
0730 - 1730			
0730 - 1800			
0730 - 1830			
0745 - 1645			
0745 - 1715			
0800 - 1700			
0800 - 1730			

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FULL-TIME EMPLOYEES

SCHEDULED WORK HOURS	1 DAY PER WEEK	2 DAYS PER WEEK	3 DAYS PER WEEK
0800 - 1800			
0800 - 1830			
0815 - 1645			
0815 - 1730			
0830 - 1730			
0830 - 1800			
0830 - 1830			
0845 - 1730			
0900 - 1800			
0900 - 1830			
0930 - 1800			
1200 - 2400	2		
1330 - 2200			
1530 - 2400			
1600 - 2400			
2300 - 1200	1		
2330 - 1200		1	
2400 - 0900			
FULL-TIME TOTALS 4		1	---
OVERALL FULL-TIME TOTAL			

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